

## **Production Manager**

### **Job Summary:**

Oversee the production process, coordinate all production activities and operations. Ensure production runs without any problems and minimum downtime.

### **Responsibilities:**

- Coordinate with Project Managers for production scheduling.
- Supervise and coordinate activities of personnel engaged in fabrication and assembly of structural products.
- Maintain and enforce rates of shop production.
- Monitor and maintain acceptable production hours on an activity and job basis.
- Monitor production rates in comparison with estimated time.
- Prioritize fabrication based on project needs and deadlines.
- Analyze information contained in work orders and blueprints to determine material to be used, type of operations required, and sequence of operations required.
- Inspect work in progress and finished products for conformity to project specifications.
- Must have advanced welding, and blueprint reading and comprehension capabilities.
- Ensure team members are producing quality products at, or above, company standards
- Ensure all team members are trained to effectively perform their job duties.
- Provide guidance, direction, and leadership.
- Review fabrication and structural drawings, maintaining the production and shipping documents provided by Project Managers
- Ability to handle multiple projects and assignments simultaneously.
- Must have at least 5yrs experience as plant and/or production manager

### **Skills:**

- Exhibit leadership skills
- Exhibit excellent verbal and written communication skills